GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICES

INTRASERVICE MEMORANDUM AND ENDORSEMENT

PAGE ____ OF ____ PAGES

SUBJECT OR TRANSACTION

Revision of "Regulations for Reference Service on Warren Commission Items of Evidence"

FROM	TO	DATE AND MESSAGE
NNFL Johnson	NNFL	3-8-72. ND asked me to give the regulations a check to avoid any need for further revision after publication. I have considered revising the second and fourth paragraphs to correspond to our actual practice concerning copyrighted still pictures and photographs of oversize charts containing copyrighted material, which is to furnish copies stamped on the back to indicate that permission to publish must be secured from the copyright holder. This practice was authorized by the conclusion of L's opinion of March 18, 1971 (copy attached), although the practice existed in NARS before that time. I consulted Mr. Steven Garfinckel of LR about the proposed revision in our conference today, and he recommended that we not revise the regulations in regard to copyrighted material. He said that a commissioner of the Court of Claims has recently made a decision that would prevent Government agencies from furnishing copies of copyrighted photographs, at least. He expects the Court of Claims to uphold the decision of the commissioner. I told Mr. Garfinckel we would go ahead with the publication of the regulations. A new typed copy should be made. Marion Johnson Marion Johnson Legislative, Judicial and Fiscal Branch
NNFL	NN	3-13-72. Attached is a new typed copy of the regulations for reference service on Warren Commission items of evidence. As indicated by Mr. Johnson, no revisions prior to publishing are recommended in light

(Over)

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DATE AND MESSAGE (Continuation)

of Mr. Garfinnkel's comments.

Mark G. Eckhoff

MARK G. ECKHOFF

Chief, NNFL

INSTRUCTIONS FOR FURTHER CONTINUATION - If a series of messages on one subject requires more than one page, front and back, continue it on additional sheets, consecutively numbered. Arrange all such sheets with page one on top and staple them together. Begin a new series for messages written after a different type of document is added to the dossier.

SA DC 68-1130

Regulations Concerning Procedures for Reference Service
on Warren Commission and Related Items of Evidence

1. Documents (paper records) will be furnished to researchers in the research rooms of the National Archives Building. Items of particular value or fragility may, at the Archivist's discretion, be photocopied and the copies furnished to researchers in lieu of the originals. Copies will be furnished on request for the usual fees. Copyrighted material will be reproduced for research only after receipt of a release from the copyright holder.

2. Still photographs will be furnished to researchers in the research rooms of the National Archives Building. When negatives are prepared incident to filling a request for copies, the negatives will be retained. Copies will be furnished on request for the usual fees. Copyrighted materials will be reproduced for researchers only after receipt of a release from the copyright holder.

3. Motion picture films and sound recordings will be made available to researchers on appropriate equipment in the National Archives Building. Use copies will be prepared and the original materials withheld from normal reference use as a protective measure. Copies will be furnished on request for the usual fees. Copyrighted materials will be reproduced for researchers only after receipt of a release from the copyright holder.

4. Oversize charts, graphs, diagrams, and other means of two-dimensional presentation will be furnished to researchers in the research rooms of the National Archives Building. Copies will be furnished on request for the usual fees. Copyrighted materials or items incorporating copyrighted materials will be reproduced for researchers only after receipt of a release from the copyright holder.

5. Three-dimensional objects and materials that have been subjected to techniques of detailed scientific examination (the aforestated provisions notwithstanding) will be withheld from researchers as a means of protecting them from possible physical damage or alteration and in order to preserve their evidentiary integrity in the event of any further official investigation of the assassination of President John F. Kennedy. The Archivist reserves the right to limit the number of such items that may be shown to a researcher within a given period of time, as it will be necessary for a member of the staff of the National Archives to be present at all times during the viewing of such items. Researchers will not be permitted to view the items unattended or to touch or handle in any way the items themselves, either manually or with instruments. To the extent possible, photographs of these materials will be furnished to researchers as a substitute for visual

examination of the items themselves. In the event that existing photographs do not meet the needs of the researcher additional photographic views will be made. A charge may be made for unusually difficult or time-consuming photography. Photographs reproduced from existing negatives or prints will be furnished on request for the usual fees. The clothing of President Kennedy will not be shown to private researchers, except those researchers whose applications to examine the X-rays and photographs relating to the autopsy of President Kennedy are approved by the Kennedy family representative. Photographs of the clothing will be shown to other private researchers. No copies or enlargements of photographs of this clothing prepared by the National Archives will be furnished to researchers in order to avoid any possible violation of the provision of the letter agreement between the General Services Administration and the Kennedy family representative dated October 29, 1966 (page 2), in regard to preventing undignified or sensational reproduction of the clothing.

6. One photocopy or photograph of an item of evidence will be furnished without charge to persons presenting proof of prior ownership.